

# *Employee & Industrial Relations*

This workshop aims;

- To develop an understanding of the difference between employee and industrial relations particularly as they apply in PNG.
- To prescribe a platform on which better employee relations can be developed and the impact of industrial relations reduced.
- To provide an understanding of PNG employment legislation.

To provide a framework of HR policies and practices that will lead to healthy employee relations.



## **Modules**

- Definitions
- Keys to successful Employee Relations
- Managing Industrial Relations
- Negotiation techniques
- PNG Employee legislation
- Organizational culture and values
- Attitude, morale, communications
- Conflict resolution
- HR policies and practices
- Terms of Employment
- Employee contracts
- Workplace rules and regulations
- Absenteeism
- Discipline
- Redundancy
- Termination

## **1 Day Workshop**

### **Getting Started**

- Icebreaker
- Housekeeping Items
- The Parking Lot
- Workshop Objectives

### **Wrapping up**

- Activities
- Case Study