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# *Employee & Industrial Relations*

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This workshop aims;

- To develop an understanding of the difference between employee and industrial relations particularly as they apply in PNG.
- To prescribe a platform on which better employee relations can be developed and the impact of industrial relations reduced.
- To provide an understanding of PNG employment legislation.

To provide a framework of HR policies and practices that will lead to healthy employee relations.

## **Modules**

- Definitions
- Keys to successful Employee Relations
- Managing Industrial Relations
- Negotiation techniques
- PNG Employee legislation
- Organizational culture and values
- Attitude, morale, communications
- Conflict resolution
- HR policies and practices
- Terms of Employments
- Employee contracts
- Workplace rules and regulations
- Absenteeism
- Discipline
- Redundancy
- Termination



IBBM Enterprise Centre  
Vanama Crescent, P.O. Box 1721,  
Port Moresby, NCD  
Phone: (675) 321 5018  
Fax: (675) 321 5017  
Email: customerservice@ibbm.com.pg



## **1 Day Workshop**

### Getting Started

- Icebreaker
- Housekeeping Items
- The Parking Lot
- Workshop Objectives

### Wrapping up

- Activities
- Case Study